

Burnt Ranch Elementary School District

Board of Trustees Regular Meeting

Burnt Ranch Elementary
School 251 Burnt Ranch School
Road
Burnt Ranch, California

Tuesday, April 16, 2024
4:00 pm Regular Session

AGENDA

Minutes

1.0 Formal Opening

1.1 Call to Order

Meeting called to order by Mike Harding at 4:07pm.

1.2 Roll call

Board Members Present: James King, Mike Harding, Cyn VanFleet, Josh McKnight

Also Present: Amanda Platt Platt, Kristi Holland-Kilgore, Katie Strouse, Brittany Brooks

1.3 Additions or Changes to Agenda

7.6 Staff Report added

- 2.0 Public Communication:** Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, per topic. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipts of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda.

3.0 Accept Open Session Agenda

Motion___Josh McKnight_____Second___Cyn VanFleet_____Vote__5-0__

- 4.0 Consent Agenda:** The following consent agenda items are considered to be routine by the District Board and will be enacted with one motion. There will be no separate discussion of items unless a Board member so requests, in which the items will be considered following approval of the Consent Agenda.

4.1 Minutes – March 12, 2024

4.2 Warrants – March 7, 2024 – April 12, 2024

Sarah Brown made a motion to approve the consent agenda. Mike Harding seconded the motion. All Ayes 5-0 motion carried.

5.0 Correspondence

5.1 Trinity County Office Education- RE: 23/24 Second Interim

Response

Short discussion and acknowledgement of the letter received from TCOE.

5.2 Wilkinson Hadley King & Co. LLP – RE: Audit Proposal

Short discussion and acknowledgment of the letter received from the auditor selected by TCOE.

6.0 General Business

6.1 Review/Approve Board Policies

BP 5132 Dress and Grooming

AR 5132 Dress and Grooming

Discussion on policies related to dress and grooming. Sarah Brown made a motion to approve the policies as presented. James King seconded the motion. Vote: 5-0, all ayes and the motion carried.

6.2 Review/Approve National History Day Overnight Field Trip - April 19-20, 2024

Principal Holland shared about the trip, corrected the number of days to two nights and three days. Josh McKnight made a motion to approve the overnight trip April 18-April 20. Cyn VanFleet seconded the motion. Vote 5-0, all ayes and the motion carried.

6.3 Discussion: Classified Teacher Credential Grant and Program

Amanda Platt shared, three of our staff members are participating the program. The intent of the program is to hire them into teaching position for the 24-25 school year.

6.4 Discussion: Classified Positions

8.4a Intervention Tutor

Amanda Platt recapped the intervention staffing the last two years and ideas for moving forward.

6.5 Discussion: Vacant Credentialed Teacher Positions

8.5a .4FTE Music

8.5b .25FTE Spanish

A short discussion was had regarding the open positions for the 24/25 school year. Amanda Platt shared we also have a Resource Position open and a small FTE for Indian Education that has been an option for creating a full position with any combination of the above.

6.6 Review/Approve ELO-P Salary Schedule

Cyn VanFleet made a motion to approve the ELO-P salary schedule as presented. Josh McKnight seconded the motion. Vote: 5-0, all ayes and the motion carried.

6.7 Review/Approve Contracted Services for Nutrition Program

Sarah Brown made a motion to accept the Contracted Services Agreement with Linda Prescott. Short discussion about KIT funds. James King seconded the motion. Vote: 5-0, all ayes, and the motion carried.

6.8 Review/Approve June Public Hearing and Adoption Meetings for 2024-2025 LCAP and Budget

Sarah Brown made a motion to hold the public meeting for adopting the budget and LCAP on June 7th and hold the regular meeting for budget and LCAP approval on June 11th. Cyn VanFleet seconded the motion. Vote: 5-0, all ayes and the motion carried.

6.9 Discussion: LCAP Survey Data

Amanda Platt shared the LCAP Survey data and a short discussion was had regarding the 24-27 cycle.

7.0 Reports

7.1 Building Projects

9.1a Sports Court

Amanda Platt reported that the concrete has been poured and work on the surrounding grounds is planned.

7.2 Superintendent

Amanda Platt reported:

Instruction and Assessment: Spring Benchmarks and CAASPP testing are on the horizon. Teachers and staff are wrapping up Professional Learning opportunities for the year, including classified and certificated participation in the Science of Reading Cohort, Next Generation Science collaboration with TCOE coaches and new Math Framework conferences. Upcoming PL includes an autism conference and a second cohort participating in the Science of Reading. Data from the implementation of state standards survey (a metric for the LCAP) indicates growth on the overall rating.

Facilities: We had an unfortunate event occur on March 21. There was an intense power surge. Preliminary reports indicate that PGE lines were back fed by a private entity. We have submitted a claim to our insurance company and will be covered. The damages are likely to be in the \$40k-\$60k range. We will be issuing an RFQ for Architectural Services to design a new TK/School Readiness building. There is talk of future funding as the state enters full implementation of the TK requirements.

Community Engagement:

****We held a cribbage tournament; despite the small attendance everyone had a good time, and we hope to build on the event. Likely holding it later in the day or on a weekend.***

****There will be 'Elderberry Tea' on April 19th, our TK-2 grades students are inviting their elders to join us for brunch and acknowledgment. The invitation was extended to local elders in the community as well. I have mentioned in the past and feel supported by our district that the school is the community hub and in that spirit it is important to engage with all generations as we fully implement being the Local Education Agency.***

** April 20th is the Spring Yard Sale and Fundraiser, please come by and support our 4th and 8th grade classes as well as staff and community.*

**April 22nd is Earth Day and we will host an Earth Day/Indigenous Peoples Celebration, Mrs. Wilde has planned an incredible roster of presenters and activities for the day, coupled with a local meal prepared by our cafeteria staff. Please come down for a visit!*

** LCAP PAC meetings are going to be a challenge, I will be communicating with partners via email, Baseball season in our community takes precedence.*

** April 30th in the evening we will host a Little Learners Space event, partnering with TCOE, social services, nutrition and safety agencies and much more. This event is for families with children ages 0-5.*

7.3 Principal

Kristi Holland-Kilgore reported:

Principal Report

- *3/1-Crescent City Jaycees--they played hard; took consolation-- lost the first game; won the next 2*
- *3/14--Pi Day fun--ASES had a pie-eating contest; so fun!*
- *3/13-3/14--Paper Pie Book Fair*
- *3/14--2nd Trimester Awards Assembly--went smoothly; we have a great community of students, parents, and staff*
- *3/15 Junior High Dance--44 kids attended! Southern Trinity brought 11 kids! The DJ was fun and the students had a great time.*
- *3/19-3/21--Parent Teacher Conferences--1/3 of the school had conferences. Mrs. West conference with the 8th-grade students and families in regard to high school and expectations for the end of the year*
- *3/26 K round-up--we had a decent turnout. It looks like we are expecting 14 kids for next year.*
- *3/20-3/23 CUE conference; Libby, Tamera, Karla, and Kristi attended--we plan to present to you in the May or June board meeting (I don't want to stress the teachers out during testing.) We had a great time and learned a lot!*
- *3/28-Cribbage Night--small turnout, next year looking at a later start time, but feedback was that it was FUN :}*
- *3/29 Minimum Day and Spring Egg Hunt; Our PTO parents ROCK. We had lots of support from parents and kids seemed to have a good time--it was very cold and very windy. Lol*
- *3/30 Math Framework Workshop at HCOE; Jason and Kristi attended*
- *4/1-4/5 --Spring Break*
- *4/6-4/27 Young Artist Showcase at the Highland Art Center in Weaverville; some of our student work is displayed along with other exceptional work from students around the county. We had a student and their work featured in the Trinity Journal*
- *4/8 Counselors were on site to support students and staff through a tragic event in the community*
- *4/15 CAASPP testing begins*
- *Ongoing--Wayne, TCOE behaviorist training with classified and teachers*

Upcoming

- ***4/18-4/20 State History Day competition in Sacramento. Three of the students placed in the County Competition and were moved on to the State. Kristi is taking two junior high girls and a 6th grader is going with their family.***
- ***4/19 Elderberry Tea; TK-2nd grade will be hosting a Tea Party for local community elders.***
- ***4/19 Field Trips; The 3rd-6th are going to the Natural History Museum and the Marsh in Arcata; the 7/8 are going to Reaching Forward in Weaverville.***
- ***4/20 Community Yard Sale! 8th graders are selling BBQ hamburgers, hotdogs, and chili. All done in a snack bar-type style. The 4th graders are selling tomato starts. Please bring a table to sell your goods and/or come with money to buy food and plants from the 8th and 4th-grade classes!***
- ***4/22 Want to be Plastic Free: Indigenous Culture Day--Betsy has taken the lead in planning an all-day, whole school event surrounding Earth and Indigenous Culture with California Salmon and other presenters. She even ordered t-shirts for the kids and staff***
- ***4/24 Science Fair 5-6 pm; Grades 5th-8th projects, free Pulled Pork Dinner, and a Virtual Fieldtrip with NatureEye Flights (Mekong River, Southeast Asia) Please join us!***
- ***4/25 Monthly Character Assembly***
- ***4/30 Little Learning Space Event 0-5 age school readiness, parental support, TCOE Anna Carson leading this up***

Attendance

- ***Current Enrollment is 90 kids; the attendance rate 95.65 as of Apr 5, 2024***

7.4 Business

Katie has been working on Ases quarterly reporting, Federal cash reporting, P-2 attendance and classified summer assistance. She presented an update on Cares Act funding. The school is close to spending all the allocated funds by the upcoming deadline.

7.5 Enrollment and attendance: Enrollment: 90 Attendance:95.53%

7.6 Staff Report

Brittany Brooks shared about the Intervention Program. She explained what she teaches in small groups; Phonics skills, phonemic awareness and letter sounds and shared instructional materials.

8.0 Future Business

Next regular meeting – May 14, 2024 at 4:00pm

9.0 Adjourn

Mike Harding adjourned the meeting at 5:38pm

Respectfully submitted,

Amanda Platt

Superintendent